

BUSINESS SERVICES

DESIGN & DESKTOP PUBLISHING

Design service for
POSTERS ♦ FLYERS
NEWSLETTERS ♦ BROCHURES
MENUS ♦ PROGRAMMES
INVITATIONS ♦ TICKETS
POSTCARDS ♦ LETTERHEADS
BUSINESS CARDS
BUSINESS FORMS

£25.00 per hour

PRINT 2 POST

Ask for quotation for copying, collating and preparing for despatch of your organisation's mailshots

TRAINING SERVICES

From £25.00 per hour but please discuss requirements and request quotation

FAX/E-MAIL SERVICE

FAX: 01677 426487

Send UK
 first page £0.75
 Extra pages (each) £0.25
 Send International
 first page £1.25
 extra pages (each) £0.35
 Receive first page £0.40
 extra pages (each) £0.25
 Send E-mail £1.00
 Receive E-mail from £0.50

BUSINESS CARD PRICES

Colour, printed one side, standard size and 250 g/m² card
 100 £15.00
 250 £30.00
 500 £50.00
 1,000 £75.00
 Second side printed - add 50%
 Laminated - per 100 £10.00
 Design work - from £7.00

400 g/m² card also available Ask

BUSINESS FORMS & STATIONERY

Please ask about other Business stationery requirements including Letterheads, Compliment slips, Invoice and Receipt pads.

PERSONAL STATIONERY

Please ask about other Personal stationery requirements including Letterheads, Postcards, Address labels

Value Added Tax

The prices in this guide include VAT at the standard rate. However, some printing may attract VAT at the zero rate.



COMMUNITY COMMUNICATION LTD
 Company Registration Number 5054770
 VAT Registration Number 865 7510 00

Bedale Copy Shop
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N. Yorks. DL8 1AH

Tel/Fax: 01677 426487

E-mail: BedaleCopyShop@aol.com
www.communitycommunication.co.uk

COPY SHOP PRICE LIST Spring 2006

HOURS OF OPENING: Monday to Friday 9.00 - 5.15
 Saturday 9.00 - 12.00

FOR BUSINESS, FOR COMMUNITY, FOR YOU

To suggest we're all things to all people would be stretching a point but it's true we can be helpful in many ways, whatever your needs.

A FRIEND IN NEED

Our friendly and helpful staff try their best to find solutions to the communication challenges you face. Our services include:

- **Printing, Copying and print Finishing**
- **Design and Desktop Publishing**
- **Business Support Services**
- **Communication Skills Training**
- **Stationery and Office Supplies**

BCS OFFICEPOINT

You can now buy a range of stationery, office and home printing supplies, office machinery and furniture from Community Communication Ltd. We keep a range of popular items in stock at Bedale Copy Shop whilst an extensive range of around 20,000 products can be delivered from our supplier's warehouse usually the next working day.

You can also buy office stationery and supplies from BCS online at:
www.communitycommunication.co.uk



PHOTOCOPYING and PRINTING

DIGITAL BLACK COPYING

Copies per original	Price per copy	
	A4	A3
1 - 10	10p	20p
11 - 49	8p	16p
50 - 99	7p	14p
100+	6p	12p
Double-sided copying deduct (per duplex copy)	-1p	-2p

LASER BLACK COPYING

1 - 49	25p	45p
50 - 99	20p	35p
100+	15p	25p
Double-sided copying deduct (per duplex copy)	-1p	-2p

DIGITAL COLOUR COPYING

1 - 49	75p	100p
50 - 99	56p	75p
100 - 499	45p	60p
500+	35p	50p
Double-sided copying deduct (per duplex copy)	25%	25%

LASER COLOUR COPYING

1 - 49	90p	120p
50 - 99	70p	90p
100+	50p	70p

WIDE FORMAT COPYING

A1 size	£1
A0 size	£2

BLACK COPY PRINTING

Copies per original	Price per copy	
	A4	A3
100 - 999	3p	5p
Print 2nd side	2p	4p
1000+	2p	4p
Print 2nd side	1p	3p

CREATIVE COPYING

Image Manipulation

Add 25% set-up to copy charge

DIGITAL e-COPYING

From/To Disk, CD
or via E-mail

Copy charge as above
plus £1.20 per original

To scan document to disk
Per page/scan £1.20

NB Above charges based on use of standard papers—ask about our range of alternative quality and coloured papers

LITHOGRAPHIC PRINTING SERVICES

Whatever your print requirements, we can arrange printing at competitive prices with a turnaround time of 7—10 working days.

PRINT FINISHING

TRIMMING/CUTTING

To trim and cut
add 1p per page/cut

COLLATING/FOLDING/ STAPLING

To collate, fold or staple
(including booklet making)
add 2p per page/document
per operation

BINDING

Document wire, comb and thermal binding, including covers:

8mm - up to 50 pages	£2.35
12mm up to 100 pages	£3.50
16mm up to 145 pages	£4.70
25mm up to 240 pages	£5.30
32mm up to 300 pages	£5.90
Glue/staple into pad each	£0.60

LAMINATING

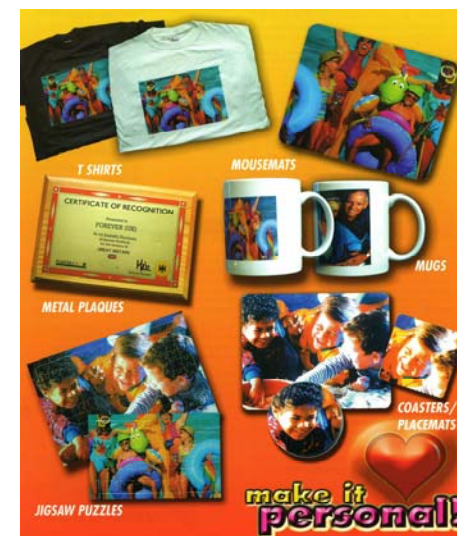
Business cards	£0.50
A5	£0.70
A4	£1.20
A3	£2.35
A2	£3.50
A1	£4.70
Banners, per metre	£4.50

PERSONALISED PRINTING

YOUR OWN PHOTOGRAPH,
DESIGN OR TEXT PRINTED
ONTO A RANGE OF ITEMS

T-shirts	from	£7.99
Mugs (dishwasher safe)		£6.50
Mousemats	from	£4.99
Jigsaws	from	£7.50
Plates (on own plate)		£3.00
Tea Towels		£3.50
Aprons		£6.95
Button Badges	from	£0.40
Key Rings	from	£0.65
Postcards (glossy)	per 25	£6.00
(matt)	per 25	£3.50
Calendars	from	£5.00

Design work associated with any of the above may incur extra charge - please see over.



Printed on 'Repeat' 100% Recycled paper